

**ENFIELD HIGH SCHOOL BUILDING COMMITTEE  
COMMUNICATION SUB-COMMITTEE MEETING MINUTES  
January 22, 2015**

A meeting of the Enfield High School Building Communications Sub-Committee was held at Enfield High School located at 1264 Enfield Street, Enfield, Connecticut on January 22, 2015.

**1. CALL TO ORDER:** The meeting was called to order at 6:40 pm by Gina Sullivan

**2. ROLL CALL:**

**MEMBERS PRESENT**

Gina Sullivan, Art Pongratz

**MEMBERS ABSENT**

Virginia Austin, Randy Daigle, Wendy Osada, Laura Vella

**ALSO PRESENT**

Donna Szewczak

**3. APPROVAL OF MINUTES:**

None

**4. OLD BUSINESS:**

None

**5. NEW BUSINESS:**

Gina states to view the website it is now on the Town's website. She values your opinions. She has a link to the most recent Town Council presentation, communications from the Superintendent, newsletters, meeting minutes and agendas and ceremonies we have had. Gilbane is sending her pictures. On the homepage there is a slideshow of the Fermi wing. People like to see photos. The parking lot procedure was changed and that is linked onto the building committee's facebook page. They want the cars to follow the buses and no cutting through the parking lot. For the next newsletter I will take your lead from the next Town Council presentation.

Art states there is a Board of Education presentation on February 10<sup>th</sup>.

Gina asks about the project timeline. She would like to revisit that and make updates. One of the FAQ's, she'd like to talk about the asbestos issue, this is for parents who don't understand. More communication is better.

Art states the tricky part is because we are removing asbestos while school is in session, we fall under extreme low levels. The restrictions are so tough. The next time we will be doing removal will be during April vacation and then again after school closes. He will have Bob May give a copy of the talking points that was used for the Superintendent.

Gina asks does everything (communication) have to go through the Superintendent first, then through us such as any building information such as the parking lot? It would be nice if we could all work together so we communicate the same thing, at the same time, for consistency.

Art states the Board of Education is responsible for school operations. The building committee is responsible for building the building.

Donna likes how Gina always tags a link.

Art states he will ask Kathy Zalucki to cc Art on any communications, like the parking lot change.

Gina states the only issue she is having with the website is the 'contact us'. It used to go to her enfield.org address. With the switch it hasn't forwarded to her. She will contact Deb McCarthy again.

Gina states other than the timeline, what other items would be newsletter or website worthy?

Donna states she went for information on the website and she knew you had put the mascot on there. I liked you put the picture of the mascot on there.

Donna thanks everyone for their hard work. She appreciates it. Gina thanks Donna for coming.

## **6. EXECUTIVE SESSION:**

None

Motion to Adjourn by Gina Sullivan

Seconded by Art Pongratz

Motion passes by a show of hands

Adjourned at 7:30 PM